



## Singapore Karate-do Federation

### Annex B Complaint / Feed back Forms

Name & NRIC of person/club making the complaint or giving feedback
Phone no./ Email of person/ Club making the complaint or giving feedback
Description of problem/ issue as comprehensively as possible

Evidence (if any), to substantiate the complaint /feedback should be provided in the first instance together with the complaint / feedback. Any failure to do so, may result to no further action taken. The SKF MC reserves the right to disregard further complaint / feedback in the event the complainant / feedback provider only provide evidence after an official reply has been given.

What is the expected outcome the complainant / feedback provider seeks to achieve?

Which organization is being complained about or no entry in case of feedback

**For official Use**

Date of the complaint or feedback is lodged/received (dd/mm/yyyy)

\_\_\_\_\_  
Signature / Name / NRIC

\_\_\_\_\_  
Date